| Team Meeting | Date: 10/30/23  Time: 7 - 8 PM  Location: Discord |
| --- | --- |

| **Meeting Called By** | Priya Patel | **Type of Meeting** | Voice Call/Discord |
| --- | --- | --- | --- |
| **Facilitator** | Jason Bilawsky | **Note Taker** | Priya Patel |
| **Timekeeper** | Trevor Toeroack |  |  |

| **Attendees:** | Priya Patel, Jason Bilawsky, Trevor Toeroack |
| --- | --- |
| **Please Read:** | N/A |
| **Please Bring:** | N/A |

Minutes

**Agenda item:** Assign Roles to all group members and introduce the topic of presentation.

**Discussion:** We discussed which person will be responsible for each task and topic that needs to be completed. As well as doing baseline research about our topic to gather information.

**Conclusions:** All group members have a role assigned to complete.

| **Action Items** | **Person Responsible** | **Deadline** |
| --- | --- | --- |
| ✓ Research how healthcare system can prepare | Priya Patel | 11/7/23 |
| ✓ Research Various modes of attack | Trevor Toeroack | 11/7/23 |
| ✓ Research current states of threats | Jason Bilawsky | 11/7/23 |
| ✓ Background research on topic | All members | 11/7/23 |

Other Information

| **Observations:** | N/A |
| --- | --- |
| **Resources:** | N/A |
| **Special Notes:** | N/A |